

## **MAINTENANCE TECHNICIAN**

**Job offer:** Permanent

**Location:** Montreal

**Salary:** According to experience

**Starting date:** As soon as possible

### **ABOUT BTB**

BTB is an important owner of buildings in Eastern Canada. BTB owns more than 70 commercial, office and industrial properties totaling more than 5.1 million square feet in the Greater Montreal, Quebec City and Ottawa areas. At BTB, a tenant is a client. Therefore our standard of service is held high. BTB develops sustainable relationships with its Clients and strives to demonstrate its ongoing commitment to them.

### **SUMMARY JOB DESCRIPTION**

Reporting to the Property Manager, the maintenance technician will ensure the building maintenance and customer service for tenants. The selected candidate will be responsible for the following tasks:

- Responding to tenant and client service requests;
- Performing required minor repairs - including but not limited to: drywall, painting, plumbing, electrical, and other repairs;
- Performing daily maintenance tasks - including but not limited to: keeping building common areas clean; removing debris and garbage from parking lot and grounds; snow removal of sidewalks, etc.;
- Ensuring regular functionality of the building systems (HVAC, etc.) and reporting malfunctions and/or incidents immediately (ventilation, elevator, toilets, etc.);
- Executing any other job-related tasks;

### **DESIRED SKILLS**

- Great customer service;
- Ability to problem solve;
- Great manual dexterity and ability to perform physical tasks;
- Handy, ability to perform minor repairs and maintenance;
- Versatility and sense of responsibility.

### **REQUIREMENTS**

- Required: Minimum 2 years experience in a similar position;
- Required: A valid driver's license;
- Required: French and English - spoken and written;
- Required: Ability to operate hand and power tools, and knowledge on how to perform basic building repairs and maintenance;
- Asset: diploma of professional studies in buildings maintenance.

BTB provides a friendly work environment, competitive compensation, and a benefits package.

**Please, send your CV to:**

[rh@btbreit.com](mailto:rh@btbreit.com)

We thank you for your interest. However, only selected candidates will be contacted.